

Minutes of the Veneta Park Board December 2, 2015

Board Members

Present: Stephanie Fuller; Josie Hedenstrom; Matt Horowitz; Cathy Coulson-Keegan (arrived late); Jodie Kenney; Robert McCarthy; and Craig Soderberg

Others: Ric Ingham, City Administrator; Kay Bork, Community Development Director; Victoria Hedenstrom, Council Liaison; Darci Henneman, City Recorder

- I. Chair Craig Soderberg reviewed the agenda and called the meeting to order at 4:30 p.m.
- II. Public Comment
None
- III. Approve Minutes for November 4, 2015
Stephanie motioned to approve the minutes. Jody seconded, all approved.
- IV. Old Business
 1. Update on Committee Assignments
Darci will email the event assignment matrix to Craig.

Craig said Olivia Johnson, Principal at Veneta Elementary, contacted him regarding Earth Day and wants to connect with Carol Petty. He said he would also pass Stephanie's name and email on to Olivia. He said Carol's duties for this event focused on contacting and lining up vendors.

In response to a question from Matt, Craig said the first couple of Earth Day meetings are mostly with school staff but anyone wanting to attend, can certainly do so.

Matt volunteered for the Earth Day subcommittee.

Craig said he will resend his email asking for subcommittee volunteers.
- V. Event Planning
 1. Tree Lighting
Craig said tomorrow is the Tree Lighting and volunteers should be there between 5:30 and 5:45 p.m.

Ric said Santa will be there at 6:00 p.m. and the Tree Lighting is at 6:30 p.m.

Craig said event coordinators asked if Park Board members would assist with crowd control because the area is not well lit and traffic still moves through the parking lot.

Jody and Matt took a vest, Stephanie, Josie, and Robert brought their vests. Cathy and Craig said they both have a vest.
 2. Light Parade
Ric reviewed the parade process. He said Park Board members volunteering will be assigned a portion of the parade to work. He said volunteers will meet at City Hall at 6:15 p.m. or so, so everyone is in place by 6:45 p.m. with the parade starting at 7:00 p.m. He

said the parade marshals will ensure that folks stay on the sidewalks and encourage floats not to stop which creates gaps in the parade.

Ric said event posters are available to hand out and post around town.

Craig, Jody, and Matt volunteered to assist with the parade. Robert said he will be riding on the radio station float.

Ric said the day of the event, larger parade route maps will be available as well as contact information. He said volunteers will walk through a brief training at that time. He said the parade ends at the tracks and depending on the float type, the equestrian riders will go to Luther Lane, some will go to Jack Kelley Dr. to unload passengers, and some will continue to the shopping center.

Cathy said the Veneta Post Office will no longer allow community activities to advertise on the bulletin board which has been removed from the lobby.

Ric said more than likely, it wasn't the Veneta Postmaster's decision but it came from higher up.

VI. Other

Kay said Kinko's will laminate four Tree City celebration boards for \$15 per board.

Matt motioned to authorize the expenditure to laminate the boards for a total of \$60. Cathy seconded, all approved.

Craig wants to make sure Kiwanis is on board with using the biodegradable eggs but he realizes they need to be ordered soon.

Cathy said she ran into Desiree last night and said she may be late to today's meeting because she is working until 4:30 p.m.

Craig said he and Cathy will set up the next Easter Egg Hunt subcommittee meeting.

Matt said he buried one new egg and one old egg but they haven't broken down yet.

Craig said the egg stuffing will held on Saturday, March 19th at 10:00 a.m. at the Community Center. He said they will stuff about 6000 eggs this year but it's a pretty quick process. He said the Easter Egg Hunt is the following Saturday, March 26th at Veneta Elementary. He said story time is at 10:15 a.m. and the hunt is from 11:00 a.m. to noon. He said volunteers should be there around 9:00 a.m.

Cathy motioned to adjourn the meeting. Robert seconded, all approve. The meeting was adjourned at 4:50 p.m.

VII. Next Meeting – January 6, 2016